

PRE-TRIP AND DAILY USE VEHICLE INSPECTION CHECKLIST FOR USE WITH VEHICLES IN THE FIELD

This document should be used before using a vehicle for field transport. For multi day trips, use this inspection daily to check the vehicle for damage and safety hazards. In some places, documented daily vehicle inspections are required by law. In case of an accident, a vehicle inspection may help to establish a defence. Keep inspection documentation in the vehicle.

Date:		Time of Inspection:		
Name of Driver (s):		Name of Inspector:		
Vehicle Model:		License Plate:		
Vehicle Information (Expand on deficiencies in Notes section)				
Ask these questions of previous operator or rental company?				
Are you aware of any damage or safety issues associated with this vehicle	Yes	<input type="radio"/>	No <input type="radio"/>	
Has the vehicle had regular service and inspections?	Yes	<input type="radio"/>	No <input type="radio"/>	
Engine Inspection (Expand on deficiencies in Notes section):				
Are the following fluids filled to working capacity:	Oil?	Yes	<input type="radio"/>	No <input type="radio"/>
	Hydraulic Fluids?	Yes	<input type="radio"/>	No <input type="radio"/>
	Antifreeze / coolant?	Yes	<input type="radio"/>	No <input type="radio"/>
	Windshield washer?	Yes	<input type="radio"/>	No <input type="radio"/>
Are there extra automotive fluids available (in remote locations)?	Yes	<input type="radio"/>	No <input type="radio"/>	
Do you see any fluids leaking from the engine?	Yes	<input type="radio"/>	No <input type="radio"/>	
Does the engine appear to be clean and in good repair?	Yes	<input type="radio"/>	No <input type="radio"/>	
Exterior Inspection (Expand on deficiencies in Notes):				
Is there any damage / scratches / dents to the exterior body of the vehicle?	Yes	<input type="radio"/>	No <input type="radio"/>	
Is the windshield damaged, chipped or cracked?	Yes	<input type="radio"/>	No <input type="radio"/>	
If the windshield is damaged, does it affect your field of view?	Yes	<input type="radio"/>	No <input type="radio"/>	
Are the following lights working correctly (including high beam functions)?	Head lights	Yes	<input type="radio"/>	No <input type="radio"/>
	Tail lights	Yes	<input type="radio"/>	No <input type="radio"/>
	Reverse lights	Yes	<input type="radio"/>	No <input type="radio"/>
	Fog lights (if present)	Yes	<input type="radio"/>	No <input type="radio"/>
	Signal lights	Yes	<input type="radio"/>	No <input type="radio"/>
Are mirrors intact and adjusted?	Yes	<input type="radio"/>	No <input type="radio"/>	
Is glass clean enough to see through?	Yes	<input type="radio"/>	No <input type="radio"/>	
Are tires at recommended capacity (written either in door jams, on tires or in vehicle safety manual, depending on make and model)?	Yes	<input type="radio"/>	No <input type="radio"/>	
Are all wheel nuts secured?	Yes	<input type="radio"/>	No <input type="radio"/>	
Is there a problem with tire tread? (Check for further information)	Yes	<input type="radio"/>	No <input type="radio"/>	
Is there any visible damage to the sidewalls of the tires?	Yes	<input type="radio"/>	No <input type="radio"/>	
Are the licence plate(s) in place?	Yes	<input type="radio"/>	No <input type="radio"/>	

